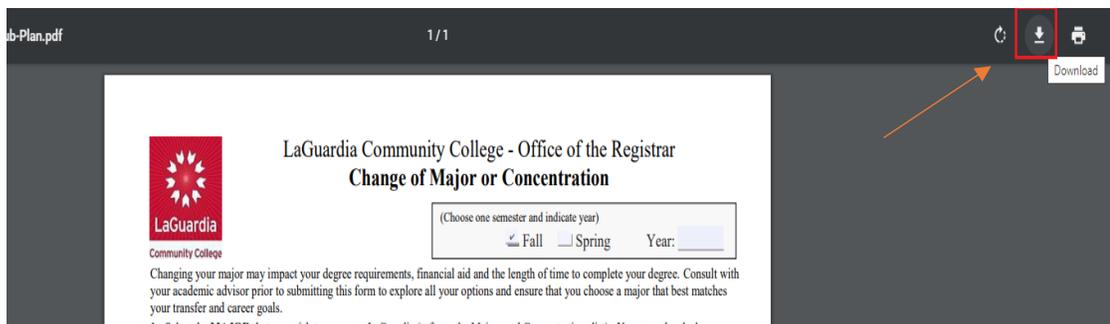


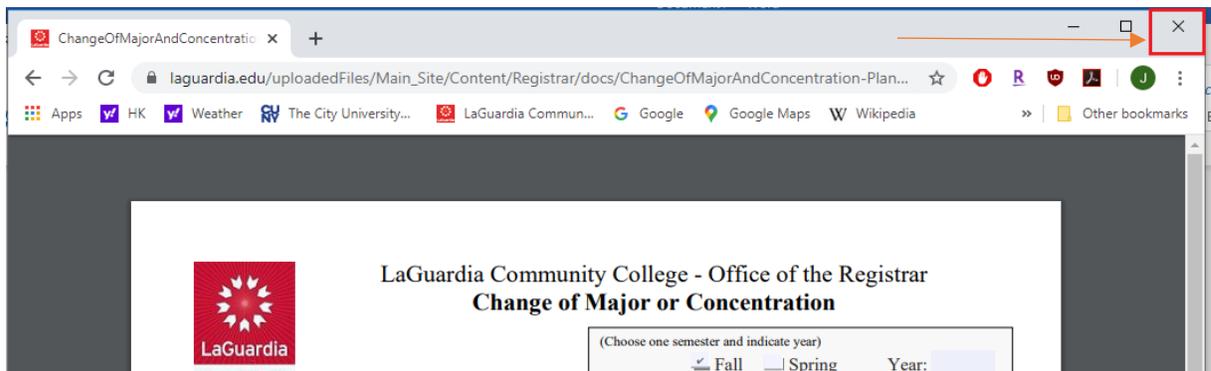


MAJOR CHANGE FORM PROCEDURE

1. Before you submit the Change of Major form, please make an appointment with your advisor to discuss your options.
2. Make sure that you can log into your CunyFirst account and LaGuardia email. If you do not have an account, please create one now.
3. Go to the Office of the Registrar website at <https://www.laguardia.edu/Registrar/> click Student Forms > Change of Major – Fillable Form
4. Follow the steps below to access a Change of Major form:
 - a. Click Download “with your changes” after complete the form



- b. Close the website after it has downloaded



- c. Open the downloaded file to check all information is correct on the form.



LaGuardia Community College - Office of the Registrar
Change of Major or Concentration

(Choose one semester and indicate year)
 Fall Spring Year: _____

Changing your major may impact your degree requirements, financial aid and the length of time to complete your degree. Consult with your academic advisor prior to submitting this form to explore all your options and ensure that you choose a major that best matches your transfer and career goals.

1. Select the MAJOR that you wish to pursue at LaGuardia (refer to the Majors and Concentrations list). You may also declare or change a concentration within a major.
2. After complete this form, current student please send email to jaclee@lagcc.cuny.edu. New student please send email to the Admissions Office at admissions@lagcc.cuny.edu with subject of "**CHANGE OF MAJOR FORM**".
3. If you transferred in courses from outside of CUNY, the "Change of Major" may affect your transfer credits. Please contact Admissions Office C-102/Transfer Credit Evaluator at creditevaluation@lagcc.cuny.edu for re-evaluation.

IMPORTANT: Change of Major Forms submitted after the deadline (published Online in the academic calendar) **will not go into effect until the following semester**. Remember, a change of major may also affect your financial aid. Please consult with a financial aid advisor in Student Financial Services, at Financialaid@lagcc.cuny.edu.

PLEASE PRINT CLEARLY

CUNYfirst EMPL ID# _____

Last Name _____ First Name _____

Please select a Major/Concentration, sign and date below.

New Major (Plan)/Concentration (Sub-Plan)

Select a new major/concentration _____

Student's Signature: _____ Date: _____

5. Follow the instructions and send it as an attachment by email. Your major should be changed within 5 business days.

Note: We will notify you of your application's status via your e-mail address.